**NORTH RIVER EXPANDED MENTAL HEALTH SERVICES PROGRAM GOVERNING COMMISSSION**

**Governing Commission Office**

**3525 W. Peterson Ave.N. Kostner Avenue Chicago, Il 60659**

**Wednesday, September 20, 2017**

**Meeting Minutes**

**Commission Members Present: Joyce Zick (President), Rosemary Tirio (Secretary), Mary Shehan (Treasurer), Rev. Jacob Agepog , Elizabeth Granato, Mary Tinich**

**Commission Members Absent: Gloria Centeno, Joan Liautaud, Roger McGill**

**Commission Employee: Maya Zimmerman (Office Administrator/Bookkeeper)**

**Community: None**

1. **WELCOME**

**President Zick called the meeting to order at 7:05 p.m. and introduced the Commission’s new member Elizabeth Granato who said she is a construction manager for the city building department and is happy to serve on the board of an organization in her community.**

**Roll call: Listed above**

1. **APPROVAL OF MINUTES FROM MARCH 15, 2017 MEETING**

**Motion to Approve: Commissioner Granato**

**Second: Commissioner Agepog**

**Passed unanimously.**

1. **TREASURER’S REPORT**

**Treasurer Shehan reported that she has obtained debit cards from the Albany Bank for herself and President Zick. There is a $300 limit on the cards. All the bills are up to date.**

1. **COMMITTEE REPORTS AND UPDATES**
	1. **Program Services Committee Report**

**In Commissioner Centeno’s absence, President Zick said that she thought the Kedzie Center was functioning very well.**

* 1. **Building and Personnel Committee Report**

**Commissioner Shehan reported that she will look into obtaining a desk for Office Administrator Zimmerman.**

* 1. **Finance and Tax Levy Committee Report**

**Chairman Tinich presented the draft of next year’s budget. By multiplying last year’s tax revenue by 4.9% she arrived at an expected total tax levy of $625, 324. She went through the list of expected expenditures and noted that most would remain the same as last year but that the office rent amount will be increased by $50 per month. The total projected expenditures will be $609,781. Revenue over expenses will be over $15K.**

**Motion to accept the tax levy of $625,364**

**Second: Commissioner Tirio**

**Passed unanimously**

**Motion to publish the budget meeting notice in the *Nadig* newspapers:**

**Second: Commissioner Shehan**

**Passed unanimously**

**V NEW BUSINESS AND NEXT MEETING**

**President Zick assigned Commissioner Granato to the Building and Personnel Committee.**

**The next meeting will be November 15, 2017.**

**VII Public Comment**

 **There was no public comment.**

**VIII ADJOURNMENT**

 **Motion to Adjourn: Commissioner Granato**

**Second: Commissioner Shehan**

**The meeting was adjourned at 7:16 p.m.**

**Respectfully submitted,**

**Rosemary Tirio**

**Secretary**